



Board of Management of Oshawa Downtown Business Improvement Area - City of Oshawa Special Meeting
Virtual Board Meeting/ In Person at
21 Simcoe Street S
29 October 2020
8:00 AM

Our condensed BIA Objectives are to:

- **Beautify, enhance, preserve, and develop opportunities that showcase and create economic development and jobs.**
- **Promote, market, create pride in the community that enhance the quality of life and community well-being.**

Present: C. Malachowski, M. Bowles, I. Labricciosa,, M. Hunter (Virtual), J. Sigua (Virtual), P. Stoett (Virtual), A. De Silva (Virtual), G. Gillett , I. Musial, S. Lupton (Virtual), K. Benham (Virtual), T. Flood , J. Davis, D. Sherman, L. Cooper, L. Parkes, P. Traicus and A. Mittoni

Minutes

1. Welcome – Call to Order
2. Open of Special Meeting
3. Acceptance of Agenda
 - I. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ACCEPT THE AGENDA AS PRESENTED**
 - + **1ST M. BOWLES**
 - + **2ND M. HUNTER**
 - + **CARRIED**
4. Declaration of Conflicts
5. Approval of Minutes
 - a. Minutes of Board meeting of 21 September 2020
 - II. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA APPROVES THE MINUTES OF 24 SEPTEMBER 2020.**
 - + **1ST I. MUSIAL**
 - + **2ND C. MALACHOWSKI**
 - + **CARRIED**
6. Report of Chair
7. Report of Office Manager
8. Board Administrative Issues
 - a. Parking study
 - b. Processing and tacking member communications
9. Committee Reports
 - a. Economic /Beautification Update G. Gillett/J. Sigua
 - b. Governance Update M. Hunter
 - c. Marketing and communications Update C. Malachowski

- d. Community development Update C. Malachowski
- e. Events Review A. De Silva
- f. Finance and Audit I. Labricciosa
 - i. 2019 Audit Status I. Labricciosa
 - ii. July Financials I. Labricciosa
 - iii. Member feedback on draft budget I. Labricciosa
 - iv. 2021 Budget I. Labricciosa

III. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ACCEPT THE REPORT OF THE CHAIR, OFFICE MANAGER, COMMITTEE REPORTS AND THE BOARD ADMINISTRATIVE ISSUES AS PRESENTED

- + 1ST C. MALACHOWSKI
- + 2ND G. GILLETT
- + CARRIED

IV. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ACCEPT THE SEPTEMBER FINANCIAL STATEMENTS AS PRESENTED

- + 1ST G. GILLETT
- + 2ND I. MUSIAL
- + CARRIED

10. City report

11. Post-secondary Update

V. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA TO ACCEPT THE CORRESPONDENCE FOR INFORMATION

- + 1ST I. MUSIAL
- + 2ND M. BOWES
- + CARRIED

VI. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ENDORSE THE CITY EXPLORING THE CONCEPT OF DESIGNATED PICK UP ZONES FOR PICK UPS, SUBJECT TO CONSULTATION AND APPROVAL OF THE PLAN.

- + 1ST G. GILLETT
- + 2ND M. HUNTER
- + CARRIED

12. New Business

VII. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA EXPLORE THE SECURING OF OUTSIDE HELP FOR THE PURPOSE OF FACILITATING DIRECTION OF THE FUTURE THE BOARD AND IMPLEMENTING RECOMMENDATIONS OF THE CITY.

- + 1ST G. GILLETT
- + 2ND J. SIGUA
- + CARRIED

13. Committee-of-the-Whole (In Camera) –

- a. Personal matters about an identifiable individual, including local board employee and/or member(s)

Motion: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA enter into in-camera. That pursuant to 239(2) of the Municipal Act, this meeting be closed to the public for reasons of personal matters about an identifiable individual, including local board employee and/or member(s).

- + 1ST M. HUNTER
- + 2ND I. MUSIAL
- + CARRIED

14. Arise from Committee of the whole (In Camera)

Motion: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA rise from in-camera.

- + **1ST M. HUNTER**
- + **2ND G. GILLETT**
- + **CARRIED**

I. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ACCEPT THE DISCUSSIONS IN-CAMERA.

- + **1ST M. HUNTER**
- + **2ND G. GILLETT**
- + **CARRIED**

15. Next Meeting:

- i. Board Meeting – 26 November 2020 at 8 AM @ 21 Simcoe St S and Virtual

17. Adjournment

- i. **MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ADJOURN**

- + **1ST M. BOWLES**
- + **2ND M. HUNTER**
- + **CARRIED**