



Board of Management of Oshawa Downtown Business Improvement Area - City of Oshawa Special Meeting
Virtual Board Meeting/ In Person at
21 Simcoe Street S
24 September 2020
8:00 AM

Our condensed BIA Objectives are to:

- **Beautify, enhance, preserve, and develop opportunities that showcase and create economic development and jobs.**
- **Promote, market, create pride in the community that enhance the quality of life and community well-being.**

Present: C. Malachowski, M. Bowles, I. Labricciosa,, M. Hunter (Virtual), J. Sigua (Virtual), R. Kerr, I. Musial, S. Lupton (Virtual), T. Flood , J. Davis, D. Sherman, L. Cooper, L. Parkes, P. Traicus and A. Mittoni

Regrets: A. De Silva, G. Gillett and P. Stoett

AGENDA

1. Welcome – Call to Order
2. Open of Special Meeting
3. Acceptance of Agenda
 - I. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ACCEPT THE AGENDA AS PRESENTED**
 - + **1ST M. BOWLES**
 - + **2ND I. MUSIAL**
 - + **CARRIED**
4. Declaration of Conflicts
5. Approval of Minutes
 - a. Minutes of Board meeting of 27 August 2020
 - II. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA APPROVES THE MINUTES OF 27 AUGUST 2020.**
 - + **1ST R. KERR**
 - + **2ND C. MALACHOWSKI**
 - + **CARRIED**
6. Report of Chair
7. Report of Office Manager
8. Board Administrative Issues
 - III. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA ACCEPT THE REPORT OF THE CHAIR, OFFICE MANAGER AND THE BOARD ADMINISTRATIVE ISSUES AS PRESENTED**
 - + **1ST M. BOWLES**
 - + **2ND I. MUSIAL**
 - + **CARRIED**
9. Committee Reports
 - a. Economic /Beautification Update G. Gillett/J. Sigua
 - b. Governance Update M. Hunter

**IV. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA
ACCEPT THE ACCESSIBILITY POLICY**

- + **1ST R. KERR**
- + **2ND A. DESILVA**
- + **CARRIED**

- | | |
|--|----------------|
| c. Marketing and communications Update | C. Malachowski |
| d. Community development Update | C. Malachowski |
| e. Events Review | A. De Silva |
| f. Finance and Audit | I. Labricciosa |
| i. 2019 Audit Status | I. Labricciosa |
| ii. July Financials | I. Labricciosa |
| iii. Member feedback on draft budget | I. Labricciosa |
| iv. 2021 Budget | I. Labricciosa |

**V. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA
ACCEPT THE AUGUST FINANCIAL STATEMENTS AS PRESENTED**

- + **1ST I. MUSIAL**
- + **2ND M. BOWLES**
- + **CARRIED**

**VI. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA
ACCEPT THE 2021 BUDGET AS PRESENTED**

- + **1ST I. LABRICCIOSA**
- + **2ND I. MUSICAL**
- + **CARRIED**

**VII. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA
ACCEPT THE COMMITTEE REPORTS AS PRESENTED**

- + **1ST M. BOWLES**
- + **2ND R. KERR**
- + **CARRIED**

10. Committee-of-the-Whole (In Camera) –

- a. Personal matters about an identifiable individual, including local board employee and/or member(s)

Motion: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA enter into in-camera. That pursuant to 239(2) of the Municipal Act, this meeting be closed to the public for reasons of personal matters about an identifiable individual, including local board employee and/or member(s).

- + **1ST M. HUNTER**
- + **2ND R. KERR**
- + **CARRIED**

11. Arise from Committee of the whole (In Camera)

Motion: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA rise from in-camera.

- + **1ST M. HUNTER**
- + **2ND R. KERR**
- + **CARRIED**

**I. MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA
ACCEPT THE DISCUSSIONS IN-CAMERA.**

- + **1ST M. HUNTER**
- + **2ND M. BOWLES**
- + **CARRIED**

12. New Business

13. Next Meeting:

- i. Board Meeting – 29 October 2020 at 8 AM @ 21 Simcoe St S and Virtual

17. Adjournment

- i. **MOTION: THAT THE BOARD OF MANAGEMENT FOR THE ODBIA
ADJOURN**
 - + **1ST M. HUNTER**
 - + **2ND R. KERR**
 - + **CARRIED**